

OPERATIONS SUPPORT DIRECTORATE (DSCC-V)

MISSION:

The Operations Support Directorate services the Defense Logistics Agency (DLA) community and its customers by providing logistical support for the following major program areas.

FUNCTIONS:

1. Administers the Department of Defense (DOD) Engineering and Standardization Program including DOD standardization documents (i.e., specifications and standards), non-government standards, metrication, North Atlantic Treaty Organization (NATO) standardization, and related international standardization efforts involving assigned commodities and components. Administers the Standard Microcircuit Drawing (SMD) and Defense Supply Center Columbus (DSCC) Drawing Programs.
2. Serves as the Military Parts Control Advisory Group (MPCAG) for the DOD parts control program; advises contractors on the selection and use of standard component parts.
3. Oversees the administration of the Value Management Program by performing evaluation and management of the Value Engineering and Spare Parts Breakout Programs. Conducts the Price Challenge Program and performs related cost analyses to ensure best value acquisition of supplies.
4. Administers the Sourcing and Qualification program for electronic parts specifications, maintains and administers Qualified Product Lists (QPLs), Qualified Manufacturers Lists (QMLs), and related documents. Implements DOD qualification policies and procedures for electronic parts. Serves as the United States National Qualifying Activity for most electronic components. Provides engineering consultation service to DSCC customers and engineering assistance to the military departments' prime contractors and industry groups in the evaluation of sources and qualification-related issues.
5. Oversees repository function that establishes, maintains, and manages the DSCC Central Repository of all technical data procured or otherwise acquired for use by the Center from the military services and industry. This includes acquisition, authentication, distribution, storage, and maintenance of engineering drawings and images for the Center through the use of Product Data Management (PDM) for active technical data assets, and electronic post award support through the scanning of Center contractual documents into the Electronic Contract File (ECF).
6. Oversees Product Verification Program for the Inventory Control Points (ICPs) and supports Command initiatives for continuously improving the quality of spare and repair parts.
7. Directs the administrative systems and programs office in its performance of support services to include supporting and processing internal clearance/security documents/requests in support of all security needs; monitoring all manner of internal programs and systems through the preparation of studies and reports; managing all training programs impacting Operations Support Directorate personnel; and coordinating all formal and organic training activities; and administering Directorate operational budget.
8. Administers the DSCC Diminishing Manufacturing Sources and Materiel Shortages (DMSMS) and the Generalized Emulation of Microcircuit (GEM) Programs, to include

assignment of DMSMS cases and their execution, as well as having responsibility for implementation of all relevant Diminishing Manufacturing Sources (DMS) policy.

DOCUMENT STANDARDIZATION DIVISION (DSCC-VA)

MISSION:

Administers and conducts the DOD Standardization and Specification Program for assigned Federal Stock Classes (FSCs) in accordance with DOD 4120.24-M. Division is the preparing activity and custodian for assigned DOD standardization documents and engineering studies. Serves as the agent for the military preparing activities to prepare and coordinate other assigned standardization documents and engineering studies. Serves as the DOD adopting activity for non-government standards. Administers the engineering drawing programs which include the SMD and DSCC Drawing programs. Division is the engineering advisor for application and use of parts in accordance with the latest technology for military departments and contractors under the DOD Parts Management Program.

ACTIVE DEVICES BRANCH (DSCC-VAC)

MISSION:

Administers and conducts the DOD Standardization and Specification Program for assigned FSCs in accordance with DOD 4120.24-M. Branch is the preparing activity and custodian for assigned DOD standardization documents and engineering studies. Serves as the agent for the military preparing activities to prepare and coordinate other assigned standardization documents and engineering studies. Serves as the DOD adopting activity for non-government standards. Administers the engineering drawing programs for assigned commodities which include the SMD and DSCC Drawing programs. Branch is the engineering advisor for application and use of parts in accordance with the latest technology for military departments and contractors under the DOD Parts Management Program.

FUNCTIONS:

1. DOD Standardization Program functions:
 - a. Serves as the preparing activity and custodian for assigned DOD standardization documents and engineering studies. These DOD standardization documents include military specifications, performance specifications, detail specifications, federal specifications, commercial item descriptions, DOD standards, military standards, federal standards, handbooks and bulletins. Resolves all engineering and technical issues relating to these standardization documents, including recommending and justifying the inclusion of qualification requirements into DOD standardization documents where appropriate (e.g., QPLs/QMLs).
 - b. Serves as the agent for military preparing activities in the preparation, coordination, and publication of assigned DOD standardization documents and engineering studies.

- c. Manages the assigned DSCC Drawing and DOD SMD Programs.
 - d. Serves as the DOD adopting activity for non-government standards. Participates in non-government standards activities and represents DSCC, DLA and DOD in industry meetings.
 - e. Coordinates standardization documents with the military departments, interested federal agencies (e.g., General Services Administration (GSA), National Aeronautics and Space Administration (NASA)), and industry.
 - f. Responsible for reviewing and resolving inquiries received from the military departments and industry on assigned standardization documents (e.g., proposed changes, technical interpretations, or requests for new/revised documents).
 - g. Responsible for conducting market analysis and market research to support the DOD Standardization Program.
 - h. Collaborates on documents, instructions, and regulations with other activities concerning the preparation, coordination, and propagation of standardization documents.
 - i. Maintains liaison with the military departments, federal agencies, research and development facilities, and industry.
 - j. Prepares and disseminates information designed to promote standardization and to encourage the use of standard products and processes covered in standardization documents.
 - k. In collaboration with the military departments, establishes criteria and furnishes engineering guidance on the interchangeability and substitutability of similar items.
 - l. Recommends changes to DOD 4120.24-M, MIL-STD-961, MIL-STD-962, MIL-STD-967, Federal Standardization Manual (FSM) 2000 and other related policy documents for improvement of standardization program requirements.
 - m. Provides engineering consultation services, as required, to the Standardization Division (VS), Sourcing and Qualifications Division (VQ), and other DSCC organizations.
2. DOD Parts Management Functions:
- a. Evaluates nonstandard parts requests and provides engineering recommendations on the selection of military and industry standard parts.
 - b. Uses nonstandard parts data to improve the standardization program by developing/ revising standardization documents to reflect latest technical requirements.
 - c. Provides engineering support and consultation on parts applications issues to the military and industry per MIL-STD-3018 (Parts Management Program), including support on DMSMS problems.
3. Related Engineering Standardization Functions:
- a. Gathers and analyzes data for standardization planning and to determine the need for standardization documents in DSCC assigned classes.
 - b. Provides DSCC engineering standardization expertise by identifying and resolving standardization problems adversely affecting the procurement, quality assurance, technical, and inventory management functions of DSCC and as requested by the Commander.
 - c. Provides personnel to participate in and, if necessary, preside as the senior DOD representative at military and industry standardization meetings.

- d. Upon request, provides representation on panels, sub-panels, ad hoc committees, and working groups designated by the DLA Departmental Standardization Office (DepSO) and the Defense Standardization Program Office.
- e. Serves as the engineering standardization focal point for coordinated standardization efforts in DOD, using combined resources of DSCC, military users, military designers, and industry.
- f. Serves as consultant to subcommittees and panels of industrial associations, keeping industry informed on the status and progress of the DOD standardization effort.
- g. Prepares and presents briefings to DLA and DOD on status and progress of new or proposed programs.
- h. Performs appropriate reviews, studies, coordination, projects, and other related tasks to eliminate or reduce requirements for hazardous materials called for in standardization documents.
- i. Provides direct support in the resolution of DSCC logistic problems caused by DMSMS issues.
- j. Provides direct support to the GEM Program and other obsolete microcircuit situations by maintaining a Very High Speed Integrated Circuit Hardware Description Language program and library.

INTERCONNECTION BRANCH (DSCC-VAI)

MISSION:

Administers and conducts the DOD Standardization and Specification Program for assigned FSCs in accordance with DOD 4120.24-M. Branch is the preparing activity and custodian for assigned DOD standardization documents and engineering studies. Serves as the agent for the military preparing activities to prepare and coordinate other assigned standardization documents and engineering studies. Serves as the DOD adopting activity for non-government standards. Administers the DSCC Drawing Program for assigned commodities. Branch is the engineering advisor for application and use of parts in accordance with the latest technology for military departments and contractors under the DOD Parts Management Program.

FUNCTIONS:

1. DOD Standardization Program functions:
 - a. Serves as the preparing activity and custodian for assigned DOD standardization documents and engineering studies. These DOD standardization documents include military specifications, performance specifications, detail specifications, federal specifications, commercial item descriptions, DOD standards, military standards, federal standards, handbooks and bulletins. Resolves all engineering and technical issues relating to these standardization documents, including recommending and justifying the inclusion of qualification requirements into DOD standardization documents where appropriate (e.g., QPLs/QMLs).
 - b. Serves as the agent for military preparing activities in the preparation, coordination, and publication of assigned DOD standardization documents and engineering studies.
 - c. Manages the assigned DSCC Drawing Program.

- d. Serves as the DOD adopting activity for non-government standards. Participates in non-government standards activities and represents DSCC, DLA and DOD in industry meetings.
 - e. Coordinates standardization documents with the military departments, interested federal agencies (e.g., GSA, NASA), and industry.
 - f. Responsible for reviewing and resolving inquiries received from the military departments and industry on assigned standardization documents (e.g., proposed changes, technical interpretations, or requests for new/revised documents).
 - g. Responsible for conducting market analysis and market research to support the DOD Standardization Program.
 - h. Collaborates on documents, instructions, and regulations with other activities concerning the preparation, coordination, and propagation of standardization documents.
 - i. Maintains liaison with the military departments, federal agencies, research and development facilities, and industry.
 - j. Prepares and disseminates information designed to promote standardization and to encourage the use of standard products and processes covered in standardization documents.
 - k. In collaboration with the military departments, establishes criteria and furnishes engineering guidance on the interchangeability and substitutability of similar items.
 - l. Recommends changes to DOD 4120.24-M, MIL-STD-961, MIL-STD-962, MIL-STD-967, FSM 2000 and other related policy documents for improvement of standardization program requirements.
 - m. Provides engineering consultation services, as required, to the Standardization Division (VS), Sourcing and Qualifications Division (VQ), and other DSCC organizations.
2. DOD Parts Management Functions:
- a. Evaluates nonstandard parts requests and provides engineering recommendations on the selection of military and industry standard parts.
 - b. Uses nonstandard parts data to improve the standardization program by developing/ revising standardization documents to reflect latest technical requirements.
 - c. Provides engineering support and consultation on parts applications issues to the military and industry per MIL-STD-3018 (Parts Management Program), including support on DMSMS problems.
3. Related Engineering Standardization Functions:
- a. Gathers and analyzes data for standardization planning and to determine the need for standardization documents in DSCC assigned classes.
 - b. Provides DSCC engineering standardization expertise by identifying and resolving standardization problems adversely affecting the procurement, quality assurance, technical, and inventory management functions of DSCC and as requested by the Commander.
 - c. Provides personnel to participate in and, if necessary, preside as the senior DOD representative at military and industry standardization meetings.
 - d. Upon request, provides representation on panels, sub-panels, ad hoc committees, and working groups designated by the DepSO and the Defense Standardization Program Office.

- e. Serves as the engineering standardization focal point for coordinated standardization efforts in DOD, using combined resources of DSCC, military users, military designers, and industry.
- f. Serves as consultant to subcommittees and panels of industrial associations, keeping industry informed on the status and progress of the DOD standardization effort.
- g. Prepares and presents briefings to DLA and DOD on status and progress of new or proposed programs.
- h. Performs appropriate reviews, studies, coordination, projects, and other related tasks to eliminate or reduce requirements for hazardous materials called for in standardization documents.
- i. Provides direct support in the resolution of DSCC logistic problems caused by DMSMS issues.

MICROELECTRONICS BRANCH (DSCC-VAS)

MISSION:

Administers and conducts the DOD Standardization and Specification Program for assigned FSCs in accordance with DOD 4120.24-M. Branch is the preparing activity and custodian for assigned DOD standardization documents and engineering studies. Serves as the agent for the military preparing activities to prepare and coordinate other assigned standardization documents and engineering studies. Serves as the DOD adopting activity for non-government standards. Administers the engineering drawing programs for assigned commodities which include the SMD and DSCC Drawing programs. Branch is the engineering advisor for application and use of parts in accordance with the latest technology for military departments and contractors under the DOD Parts Management Program.

FUNCTIONS:

1. DOD Standardization Program functions:
 - a. Serves as the preparing activity and custodian for assigned DOD standardization documents and engineering studies. These DOD standardization documents include military specifications, performance specifications, detail specifications, federal specifications, commercial item descriptions, DOD standards, military standards, federal standards, handbooks and bulletins. Resolves all engineering and technical issues relating to these standardization documents, including recommending and justifying the inclusion of qualification requirements into DOD standardization documents where appropriate (e.g., QPLs/QMLs).
 - b. Serves as the agent for military preparing activities in the preparation, coordination, and publication of assigned DOD standardization documents and engineering studies.
 - c. Manages the assigned DSCC Drawing and DOD SMD Programs.
 - d. Serves as the DOD adopting activity for non-government standards. Participates in non-government standards activities and represents DSCC, DLA and DOD in industry meetings.

- e. Coordinates standardization documents with the military departments, interested federal agencies (e.g., GSA, NASA), and industry.
 - f. Responsible for reviewing and resolving inquiries received from the military departments and industry on assigned standardization documents (e.g., proposed changes, technical interpretations, or requests for new/revised documents).
 - g. Responsible for conducting market analysis and market research to support the DOD Standardization Program.
 - h. Collaborates on documents, instructions, and regulations with other activities concerning the preparation, coordination, and propagation of standardization documents.
 - i. Maintains liaison with the military departments, federal agencies, research and development facilities, and industry.
 - j. Prepares and disseminates information designed to promote standardization and to encourage the use of standard products and processes covered in standardization documents.
 - k. In collaboration with the military departments, establishes criteria and furnishes engineering guidance on the interchangeability and substitutability of similar items.
 - l. Recommends changes to DOD 4120.24-M, MIL-STD-961, MIL-STD-962, MIL-STD-967, FSM 2000 and other related policy documents for improvement of standardization program requirements.
 - m. Provides engineering consultation services, as required, to the Standardization Division (VS), Sourcing and Qualifications Division (VQ), and other DSCC organizations.
2. DOD Parts Management Functions:
- a. Evaluates nonstandard parts requests and provides engineering recommendations on the selection of military and industry standard parts.
 - b. Uses nonstandard parts data to improve the standardization program by developing/ revising standardization documents to reflect latest technical requirements.
 - c. Provides engineering support and consultation on parts applications issues to the military and industry per MIL-STD-3018 (Parts Management Program), including support on DMSMS problems.
3. Related Engineering Standardization Functions:
- a. Gathers and analyzes data for standardization planning and to determine the need for standardization documents in DSCC assigned classes.
 - b. Provides DSCC engineering standardization expertise by identifying and resolving standardization problems adversely affecting the procurement, quality assurance, technical, and inventory management functions of DSCC and as requested by the Commander.
 - c. Provides personnel to participate in and, if necessary, preside as the senior DOD representative at military and industry standardization meetings.
 - d. Upon request, provides representation on panels, sub-panels, ad hoc committees, and working groups designated by the DepSO and the Defense Standardization Program Office.
 - e. Serves as the engineering standardization focal point for coordinated standardization efforts in DOD, using combined resources of DSCC, military users, military designers, and industry.

- f. Serves as consultant to subcommittees and panels of industrial associations, keeping industry informed on the status and progress of the DOD standardization effort.
- g. Prepares and presents briefings to DLA and DOD on status and progress of new or proposed programs.
- h. Performs appropriate reviews, studies, coordination, projects, and other related tasks to eliminate or reduce requirements for hazardous materials called for in standardization documents.
- i. Provides direct support in the resolution of DSCC logistic problems caused by DMSMS issues.

ELECTRONIC COMPONENTS BRANCH (DSCC-VAT)

MISSION:

Administers and conducts the DOD Standardization and Specification Program for assigned FSCs in accordance with DOD 4120.24-M. Branch is the preparing activity and custodian for assigned DOD standardization documents and engineering studies. Serves as the agent for the military preparing activities to prepare and coordinate other assigned standardization documents and engineering studies. Serves as the DOD adopting activity for non-government standards. Administers the DSCC Drawing Program for assigned commodities. Branch is the engineering advisor for application and use of parts in accordance with the latest technology for military departments and contractors under the DOD Parts Management Program.

FUNCTIONS:

1. DOD Standardization Program functions:

- a. Serves as the preparing activity and custodian for assigned DOD standardization documents and engineering studies. These DOD standardization documents include military specifications, performance specifications, detail specifications, federal specifications, commercial item descriptions, DOD standards, military standards, federal standards, handbooks and bulletins. Resolves all engineering and technical issues relating to these standardization documents, including recommending and justifying the inclusion of qualification requirements into DOD standardization documents where appropriate (e.g., QPLs/QMLs).
- b. Serves as the agent for military preparing activities in the preparation, coordination, and publication of assigned DOD standardization documents and engineering studies.
- c. Manages the assigned DSCC Drawing Program.
- d. Serves as the DOD adopting activity for non-government standards. Participates in non-government standards activities and represents DSCC, DLA and DOD in industry meetings.
- e. Coordinates standardization documents with the military departments, interested federal agencies (e.g., GSA, NASA), and industry.
- f. Responsible for reviewing and resolving inquiries received from the military departments and industry on assigned standardization documents (e.g., proposed changes, technical interpretations, or requests for new/revised documents).

- g. Responsible for conducting market analysis and market research to support the DOD Standardization Program.
 - h. Collaborates on documents, instructions, and regulations with other activities concerning the preparation, coordination, and propagation of standardization documents.
 - i. Maintains liaison with the military departments, federal agencies, research and development facilities, and industry.
 - j. Prepares and disseminates information designed to promote standardization and to encourage the use of standard products and processes covered in standardization documents.
 - k. In collaboration with the military departments, establishes criteria and furnishes engineering guidance on the interchangeability and substitutability of similar items.
 - l. Recommends changes to DOD 4120.24-M, MIL-STD-961, MIL-STD-962, MIL-STD-967, FSM 2000 and other related policy documents for improvement of standardization program requirements.
 - m. Provides engineering consultation services, as required, to the Standardization Division (VS), Sourcing and Qualifications Division (VQ), and other DSCC organizations.
2. DOD Parts Management Functions:
- a. Evaluates nonstandard parts requests and provides engineering recommendations on the selection of military and industry standard parts.
 - b. Uses nonstandard parts data to improve the standardization program by developing/ revising standardization documents to reflect latest technical requirements.
 - c. Provides engineering support and consultation on parts applications issues to the military and industry per MIL-STD-3018 (Parts Management Program), including support on DMSMS problems.
3. Related Engineering Standardization Functions:
- a. Gathers and analyzes data for standardization planning and to determine the need for standardization documents in DSCC assigned classes.
 - b. Provides DSCC engineering standardization expertise by identifying and resolving standardization problems adversely affecting the procurement, quality assurance, technical, and inventory management functions of DSCC and as requested by the Commander.
 - c. Provides personnel to participate in and, if necessary, preside as the senior DOD representative at military and industry standardization meetings.
 - d. Upon request, provides representation on panels, sub-panels, ad hoc committees, and working groups designated by the DepSO and the Defense Standardization Program Office.
 - e. Serves as the engineering standardization focal point for coordinated standardization efforts in DOD, using combined resources of DSCC, military users, military designers, and industry.
 - f. Serves as consultant to subcommittees and panels of industrial associations, keeping industry informed on the status and progress of the DOD standardization effort.
 - g. Prepares and presents briefings to DLA and DOD on status and progress of new or proposed programs.

- h. Performs appropriate reviews, studies, coordination, projects, and other related tasks to eliminate or reduce requirements for hazardous materials called for in standardization documents.
- i. Provides direct support in the resolution of DSCC logistic problems caused by DMSMS issues.

VALUE MANAGEMENT PROGRAM DIVISION (DSCC-VE)

MISSION:

Accomplishes responsibilities involved in DLA implementation of the Value Management Program, which encompasses the Value Engineering Price Challenge, Spare Parts Breakout, and Savings thru Value Enhancement Programs. Administers the implementation of policies and procedures in relation to the above programs for the Center.

PRICE CHALLENGE AND SHOULD COST BRANCH (DSCC-VEB)

MISSION:

Receives, evaluates, documents, and responds to price referrals and price challenges. Tracks and reports resultant savings and provides price estimates in support of the Price Challenge Program and Should Cost Program. Administers the Replenishment Parts Purchase or Borrow (RPPOB) Program for distribution of government stock samples as required. Performs intrinsic value and should cost analysis in response to external requests. Monitors and controls the Organic Manufacturing, Rapid Manufacturing Initiatives, and American Metal Castings and Forgings Programs.

FUNCTIONS:

1. Serves as Center focal point for receiving, evaluating, and responding to price referrals/challenges. Provides price estimates as required in support of the Price Challenge Program; tracking savings and reporting statistics to HQ DLA.
2. DLA Focal Point for the Depot Price Inquiry Screening Office.
3. Provides technical and engineering support to the weapons systems groups and commodity-based applications group.
4. Establishes and conducts in-house orientation and specialized training.
5. Monitors/controls the RPPOB Program (previously called Bailment Program) for loaning, selling, and/or viewing of items by contractors for purposes of reverse engineering or alternate sourcing.
6. Orders, controls, and returns stock requested by Center personnel and contractors. Maintains audit records on all ordered stock.
7. Seeks voluntary refunds, price reductions and/or repayment, as appropriate, when overpricing is identified on price referrals/challenges.

8. Conducts Value Management projects on items that a refund or price reduction cannot be obtained, as appropriate.
9. Performs Intrinsic Value and should cost analysis as a result of Center requests in support of the Price Challenge Program.
10. Coordinates price challenge and other Center requests for should cost analysis with the Navy Price Fighters.
11. Leads the organic manufacturing, rapid manufacturing initiative, and American Metal Castings and Forgings Programs.
12. Acts as Center focal point for reverse engineering actions performed both in-house and with the assistance of contractors.
13. Prepares final project reports and computations for validation by Value Management Program Manager.
14. Evaluates alternate offers developed through the RPPOB Program.

VALUE ENGINEERING PROJECT BRANCH (DSCC-VEE)

MISSION:

Identifies, initiates, documents, coordinates, and reports Value Management projects as validated by the Value Management Program Manager. Evaluates Value Engineering Change Proposals as submitted by contractors, and administers a Spare Parts Breakout Program in full compliance with Defense Federal Acquisition Regulation (DFAR) PGI 217.7506. Upgrades DLA managed material by ongoing Sustained Engineering efforts aimed to induce use of new technology, create maintenance procedural improvements, and improve logistics footprint.

FUNCTIONS:

1. Initiates and conducts Value Management projects and analyses and/or coordinates projects with other DSCC elements.
2. Provides technical and engineering support to the weapons application groups, commodity-based applications group, military customers, and private industry.
3. Establishes and conducts in-house Value Management orientation and specialized training.
4. Evaluates contractor-submitted Value Engineering Change Proposals.
5. Prepares final project reports and computations for validation by Value Management Program Manager, tracking and reporting initial and follow-on savings as directed.
6. Reviews Missing Data Work Lists (MDWLs), returned purchase requests, Military Inter-departmental Purchase Requests (MIPRs), etc., (\$10,000 and above) upon request from buyer for availability of technical data, additional sources of supply, upgrade of the Acquisition Method Code/Acquisition Method Suffix Code, and ordering of unavailable data.
7. Executes all phases of DFAR PGI 217.7506 and related regulations and directives regarding the Spare Parts Breakout Program.
8. Provides assistance in maintaining, validating, and reporting Value Management/Spare Parts Breakout statistics to HQ DLA, DOD, etc.

PRODUCT VERIFICATION DIVISION (DSCC-VP)

MISSION:

Accomplishes functions as directed by Defense Logistics Agency Directive (DLAD) 4105.20, Product Verification Program for the ICP, to include providing quality materiel that meets our customers' requirements; reducing failure costs by verifying conformance of materiel to contract specifications; and utilizing suppliers' past performance for future source selection and Best Value Contracting Decisions. Supports Command initiatives for continuously improving the quality of spare and repair parts. Acts as the ICP focal point, performs investigations, and develops reports in support of the Counterfeit Materiel/Unauthorized Product Substitution Program (CM/UPS), Customer Returns Improvement Initiative, and the various Test and Evaluation Programs in support of the acquisition process within the application units.

FUNCTIONS:

1. Develops product verification test and evaluation plans and requirements as required to identify, preclude acceptance, and/or remove materiel from inventory based on ICP customer weapon systems applications and Supply Chains feedback, complaints, and inspections/tests. Supports Supply Chains by administering, conducting, and providing feedback on all laboratory testing conducted by the Center. Notifies Director of problems identified and recommends solutions.
2. Selects test candidates from DSCC managed items in compliance DLAD 4105.20.
3. Coordinate/conduct/administer all audits required by the Supply Chains.
4. Maintains internal databases, compiles quality inspection reports, and distributes copies of inspection reports showing materiel nonconformance, as required.
5. Directs product testing on a non-random, targeted basis for the following categories of items:
 - a. Materiel/items with known or potential problems.
 - b. High dollar value/high volume contracts.
 - c. Highly requisitioned items.
 - d. Contractors with poor past performance history.
6. Provides quality history and quality performance data to support contract award decisions.
7. Ensures all applicable test results are entered into the Product Data Reporting and Evaluation Program System and/or other databases.
8. Ensures Enterprise Business System/SAP Document Type Z4 entries are in accordance with ICP policy for all parts inspected/tested and found to be nonconforming to contract requirements. Ensures test results are forwarded to the applicable Supply Chains for action by the Product Specialist of record for coordination with the Engineering Support Agency/Specification Preparation Agency, where required.
9. Selects laboratories for testing in support of ICP requirements. Performs analysis of laboratories at appropriate intervals required to maintain current capabilities of such laboratories. Reviews contracts awarded to commercial laboratories to ensure requirements are adequately defined and documented; resolves any requirements differing from those in the tender.

10. Ensures ICP testing is performed on a sound physical, chemical, environmental basis; ensures test data are properly interpreted and information derived from such testing is properly utilized in future testing.
11. Provides adequate support to ICP Value Engineering activities, QML/QPL, DOD Parts Control Program and Government/Industry Data Exchange Program (GIDEP) Alert System by providing materiel quality histories and performing inspections/audits/tests, as required.
12. Provides support of verification requests for concurrent design, development, and verification of production engineering, producibility, and associated manufacturing processes/ activities by providing contractor/product quality history and performing tests, as required including but not limited to First Article and Production Lot Testing.
13. Provides overall program statistical analysis and performance data indicators to HQ DLA, as requested. Develops, documents, and maintains product verification program (PVP) records used to provide application groups with periodic analysis of trends to identify problem items and contractors, and product quality performance indicators on buy response vice inventory initiatives.
14. Maintain internal controls to analyze and evaluate PVP operations, ensure the accuracy of and tests/inspections performed, and initiate action to correct administrative and technical deficiencies.
15. Supports Defense Contract Management Agency testing requests and the usage of the product verification testing clause by the application groups.
16. Acts as the ICP focal point, performs investigations, and develops reports in support of the CM/UPS Program. Provides disposition instructions and recommendations to be used by the DSCC Office of Counsel, Defense Criminal Investigative Service, and contracting officer for recommending and/or pursuing criminal and civil actions and/or debarment of the contractor. Investigates product quality deficiency reports with suspected fraudulent activity.

SOURCING AND QUALIFICATIONS DIVISION (DSCC-VQ)

MISSION:

Manages the DOD Qualification Program for electronic parts and hardware items when designated by the military departments. Develops, maintains, and administers QPLs, QMLs, and associated documents to disseminate information on those manufacturers and laboratories that have successfully qualified their products, which demonstrates they meet all specified performance, quality, and reliability requirements. Serves as the United States National Qualifying Activity (NQA) whenever an offshore company or another country that has ratified an international standardization agreement applies for qualification. Provides engineering consultation and resolves sourcing problems for the military services and their contractors, Federal and civil agencies (e.g., NASA) and the ICP. Serves as DSCC focal point for GIDEP.

CUSTOM DEVICES BRANCH (DSCC-VQC)

MISSION:

Manages Qualification Lists for primarily microelectronic technologies. Annually reviews and dispositions technical evaluations consisting of test reports, qualifications, retentions and design changes. Performs facility and line audits to determine compliance with the qualification requirements, verify product performance, verify quality and reliability, assists in interpreting technical specifications, and determines manufacturing capabilities.

FUNCTIONS:

1. Serves as the DOD qualifying activity for electronic and hardware items that have been assigned to DSCC. In addition, serves as qualification agent for the military service whenever so designated. The mission responsibility for the qualifying activity or agent is as follows:
 - a. Solicits manufacturers to qualify products and provides the necessary consultation in order to improve competition.
 - b. Approves or disapproves manufacturers' qualification test plans, engineering test data, and qualification test reports for products to determine compliance with specification performance, quality, and reliability requirements.
 - c. Issues qualification approval certificates to manufacturers of electronic and hardware component parts to indicate the manufactures have successfully demonstrated their products or processes meet the specified performance, quality, and reliability requirements. The manufacturers' processes and/or parts are listed on the applicable QPL or QML.
 - d. Performs technical evaluations for design and construction changes, critical process changes, etc., for qualified QPL/QML products. Requires specific qualification testing to ensure technical changes do not interfere with product performance, quality, or reliability.
 - e. Investigates quality and reliability field reports when a manufacturer's qualified product does not meet the performance, quality, or reliability requirements as defined in the applicable specifications.
 - f. Withdraws qualification approval, suspends product shipment authority for QPL/QML products, or temporarily shuts down various manufacturing operations when necessary. Notifies appropriate military departments, industry associations, DLA and DSCC ICP elements of actions taken and the impact. Provides engineering assessment of the quality and reliability risk associated with the product.
 - g. Performs product qualification audits and surveillance activities on manufacturers and commercial laboratories applying for qualification in order to determine their capability for meeting performance, quality, and reliability requirements. Audits focus on all aspects of the manufacturing operations, quality and reliability controls, testing procedures, etc. The audits assure manufacturers and distributors correct all the deficiencies prior to authorizing them to initiate qualification testing and/or to supply products to DOD/DSCC.
 - h. Maintains QPLs, QMLs, certifications, and laboratory suitability lists to depict those manufacturers and laboratories that are capable of meeting the specified qualifications and quality and reliability requirements.
2. Reviews sections 3, 4, and 6 of commodity specifications to assure the quality and qualification provisions are adequate to assure product performance, quality, and reliability.

3. Performs engineering analysis (including physics of failure) of unsatisfactory material and related stock. Documents results in the form of a written report (and/or appropriate forms) with recommendation for disposition. Collaborates with engineering counterparts in the military departments, DOD contractors, etc., in obtaining engineering solutions to problems. Supports the DLA quality program by coordinating on testing of DSCC stock for QPL/QML products, reviewing GIDEP alerts, and recommending disposition of products to the military services, their equipment contractors, and civil agencies (e.g., NASA), and other concerned activities as appropriate. Reviews all GIDEP alerts to determine if action is necessary on QPL/QML manufacturers.
4. Provides the DSC technical representative to GIDEP and serves as the DSC contact on all GIDEP matters.
5. Serves as focal point for DSCC when resolving or interfacing with the manufacturer to determine proper action on all product problems that involve qualified products. Problems can be detected by DSCC incoming inspection program, GIDEP alerts, field reports from DOD contractors, other manufacturers, etc.
6. Acts as government witness and technical expert on the qualification program in the event of a dispute or legal action. Identifies and reports suspected cases of counterfeit or fraud to the proper legal/investigative authorities and provides engineering assistance throughout the litigation process.
7. Provides assistance to the ICP on a variety of sourcing problems. Identifies qualified sources to the ICP in order to facilitate the purchase of parts from qualified (i.e. pre-approved) and known good suppliers, thus avoiding quality problems, excessive costs and long lead times.
8. Serves as the US NQA for electronic and hardware items. Processes all requests for qualification from foreign owned manufacturers in accordance with DOD industrial base policy. Assures foreign NQAs understand the US specification and qualification requirements in order to assure all companies equally comply with the requirements.

ELECTRONIC DEVICES BRANCH (DSCC-VQE)

MISSION:

Manages Qualification Lists for primarily semiconductors, printed wiring boards, and electron tubes. Annually reviews and dispositions technical evaluations consisting of test reports, qualifications, retentions and design changes. Performs facility and line audits to determine compliance with the qualification requirements, verify product performance, verify quality and reliability, assists in interpreting technical specifications, and determines manufacturing capabilities

FUNCTIONS:

1. Serves as the DOD qualifying activity for electronic and hardware items that have been assigned to DSCC. In addition, serves as qualification agent for the military service whenever so designated. The mission responsibility for the qualifying activity or agent is as follows:

- a. Solicits manufacturers to qualify products and provides the necessary consultation in order to improve competition.
 - b. Approves or disapproves manufacturers' qualification test plans, engineering test data, and qualification test reports for products to determine compliance with specification performance, quality, and reliability requirements.
 - c. Issues qualification approval certificates to manufacturers of electronic and hardware component parts to indicate the manufactures have successfully demonstrated their products or processes meet the specified performance, quality, and reliability requirements. The manufacturers' processes and/or parts are listed on the applicable QPL or QML.
 - d. Performs technical evaluations for design and construction changes, critical process changes, etc., for qualified QPL/QML products. Requires specific qualification testing to ensure technical changes do not interfere with product performance, quality, or reliability.
 - e. Investigates quality and reliability field reports when a manufacturer's qualified product does not meet the performance, quality, or reliability requirements as defined in the applicable specifications.
 - f. Withdraws qualification approval, suspends product shipment authority for QPL/QML products, or temporarily shuts down various manufacturing operations when necessary. Notifies appropriate military departments, industry associations, DLA and DSCC ICP elements of actions taken and the impact. Provides engineering assessment of the quality and reliability risk associated with the product.
 - g. Performs product qualification audits and surveillance activities on manufacturers and commercial laboratories applying for qualification in order to determine their capability for meeting performance, quality, and reliability requirements. Audits focus on all aspects of the manufacturing operations, quality and reliability controls, testing procedures, etc. The audits assure manufacturers and distributors correct all the deficiencies prior to authorizing them to initiate qualification testing and/or to supply products to DOD/DSCC.
 - h. Maintains QPLs, QMLs, certifications, and laboratory suitability lists to depict those manufacturers and laboratories that are capable of meeting the specified qualifications and quality and reliability requirements.
2. Reviews sections 3, 4, and 6 of commodity specifications to assure the quality and qualification provisions are adequate to assure product performance, quality, and reliability.
 3. Performs engineering analysis (including physics of failure) of unsatisfactory material and related stock. Documents results in the form of a written report (and/or appropriate forms) with recommendation for disposition. Collaborates with engineering counterparts in the military departments, DOD contractors, etc., in obtaining engineering solutions to problems. Supports the DLA quality program by coordinating on testing of DSCC stock for QPL/QML products, reviewing GIDEP alerts, and recommending disposition of products to the military services, their equipment contractors, and civil agencies (e.g., NASA), and other concerned activities as appropriate. Reviews all GIDEP alerts to determine if action is necessary on QPL/QML manufacturers.
 4. Provides the DSC technical representative to GIDEP and serves as the DSC contact on all GIDEP matters.

5. Serves as focal point for DSCC when resolving or interfacing with the manufacturer to determine proper action on all product problems that involve qualified products. Problems can be detected by DSCC incoming inspection program, GIDEP alerts, field reports from DOD contractors, other manufacturers, etc.
6. Acts as government witness and technical expert on the qualification program in the event of a dispute or legal action. Identifies and reports suspected cases of counterfeit or fraud to the proper legal/investigative authorities and provides engineering assistance throughout the litigation process.
7. Provides assistance to the ICP on a variety of sourcing problems. Identifies qualified sources to the ICP in order to facilitate the purchase of parts from qualified (i.e. pre-approved) and known good suppliers, thus avoiding quality problems, excessive costs and long lead times.
8. Serves as the US NQA for electronic and hardware items. Processes all requests for qualification from foreign owned manufacturers in accordance with DOD industrial base policy. Assures foreign NQAs understand the US specification and qualification requirements in order to assure all companies equally comply with the requirements.

HYBRID MICROELECTRONIC BRANCH (DSCC-VQH)

MISSION:

Manages Qualification Lists for primarily hybrid microcircuit technologies. Annually reviews and dispositions technical evaluations consisting of test reports, qualifications, retentions and design changes. Performs facility and line audits to determine compliance with the qualification requirements, verify product performance, verify quality and reliability, assists in interpreting technical specifications, and determines manufacturing capabilities

FUNCTIONS:

1. Serves as the DOD qualifying activity for electronic and hardware items that have been assigned to DSCC. In addition, serves as qualification agent for the military service whenever so designated. The mission responsibility for the qualifying activity or agent is as follows:
 - a. Solicits manufacturers to qualify products and provides the necessary consultation in order to improve competition.
 - b. Approves or disapproves manufacturers' qualification test plans, engineering test data, and qualification test reports for products to determine compliance with specification performance, quality, and reliability requirements.
 - c. Issues qualification approval certificates to manufacturers of electronic and hardware component parts to indicate the manufactures have successfully demonstrated their products or processes meet the specified performance, quality, and reliability requirements. The manufacturers' processes and/or parts are listed on the applicable QPL or QML.
 - d. Performs technical evaluations for design and construction changes, critical process changes, etc., for qualified QPL/QML products. Requires specific qualification testing to ensure technical changes do not interfere with product performance, quality, or reliability.

- e. Investigates quality and reliability field reports when a manufacturer's qualified product does not meet the performance, quality, or reliability requirements as defined in the applicable specifications.
 - f. Withdraws qualification approval, suspends product shipment authority for QPL/QML products, or temporarily shuts down various manufacturing operations when necessary. Notifies appropriate military departments, industry associations, DLA and DSCC ICP elements of actions taken and the impact. Provides engineering assessment of the quality and reliability risk associated with the product.
 - g. Performs product qualification audits and surveillance activities on manufacturers and commercial laboratories applying for qualification in order to determine their capability for meeting performance, quality, and reliability requirements. Audits focus on all aspects of the manufacturing operations, quality and reliability controls, testing procedures, etc. The audits assure manufacturers and distributors correct all the deficiencies prior to authorizing them to initiate qualification testing and/or to supply products to DOD/DSCC.
 - h. Maintains QPLs, QMLs, certifications, and laboratory suitability lists to depict those manufacturers and laboratories that are capable of meeting the specified qualifications and quality and reliability requirements.
2. Reviews sections 3, 4, and 6 of commodity specifications to assure the quality and qualification provisions are adequate to assure product performance, quality, and reliability.
 3. Performs engineering analysis (including physics of failure) of unsatisfactory material and related stock. Documents results in the form of a written report (and/or appropriate forms) with recommendation for disposition. Collaborates with engineering counterparts in the military departments, DOD contractors, etc., in obtaining engineering solutions to problems. Supports the DLA quality program by coordinating on testing of DSCC stock for QPL/QML products, reviewing GIDEP alerts, and recommending disposition of products to the military services, their equipment contractors, and civil agencies (e.g., NASA), and other concerned activities as appropriate. Reviews all GIDEP alerts to determine if action is necessary on QPL/QML manufacturers.
 4. Provides the DSC technical representative to GIDEP and serves as the DSC contact on all GIDEP matters.
 5. Serves as focal point for DSCC when resolving or interfacing with the manufacturer to determine proper action on all product problems that involve qualified products. Problems can be detected by DSCC incoming inspection program, GIDEP alerts, field reports from DOD contractors, other manufacturers, etc.
 6. Acts as government witness and technical expert on the qualification program in the event of a dispute or legal action. Identifies and reports suspected cases of counterfeit or fraud to the proper legal/investigative authorities and provides engineering assistance throughout the litigation process.
 7. Provides assistance to the ICP on a variety of sourcing problems. Identifies qualified sources to the ICP in order to facilitate the purchase of parts from qualified (i.e. pre-approved) and known good suppliers, thus avoiding quality problems, excessive costs and long lead times.
 8. Serves as the US NQA for electronic and hardware items. Processes all requests for qualification from foreign owned manufacturers in accordance with DOD industrial base policy. Assures foreign NQAs understand the US specification and qualification requirements in order to assure all companies equally comply with the requirements.

PASSIVE DEVICES BRANCH (DSCC-VQP)

MISSION:

Manages Qualification Lists for primarily passive electronic and construction item technologies. Annually reviews and dispositions technical evaluations consisting of test reports, qualifications, retentions and design changes. Performs facility and line audits to determine compliance with the qualification requirements, verify product performance, verify quality and reliability, assists in interpreting technical specifications, and determines manufacturing capabilities

FUNCTIONS:

1. Serves as the DOD qualifying activity for electronic and hardware items that have been assigned to DSCC. In addition, serves as qualification agent for the military service whenever so designated. The mission responsibility for the qualifying activity or agent is as follows:
 - a. Solicits manufacturers to qualify products and provides the necessary consultation in order to improve competition.
 - b. Approves or disapproves manufacturers' qualification test plans, engineering test data, and qualification test reports for products to determine compliance with specification performance, quality, and reliability requirements.
 - c. Issues qualification approval certificates to manufacturers of electronic and hardware component parts to indicate the manufactures have successfully demonstrated their products or processes meet the specified performance, quality, and reliability requirements. The manufacturers' processes and/or parts are listed on the applicable QPL or QML.
 - d. Performs technical evaluations for design and construction changes, critical process changes, etc., for qualified QPL/QML products. Requires specific qualification testing to ensure technical changes do not interfere with product performance, quality, or reliability.
 - e. Investigates quality and reliability field reports when a manufacturer's qualified product does not meet the performance, quality, or reliability requirements as defined in the applicable specifications.
 - f. Withdraws qualification approval, suspends product shipment authority for QPL/QML products, or temporarily shuts down various manufacturing operations when necessary. Notifies appropriate military departments, industry associations, DLA and DSCC ICP elements of actions taken and the impact. Provides engineering assessment of the quality and reliability risk associated with the product.
 - g. Performs product qualification audits and surveillance activities on manufacturers and commercial laboratories applying for qualification in order to determine their capability for meeting performance, quality, and reliability requirements. Audits focus on all aspects of the manufacturing operations, quality and reliability controls, testing procedures, etc. The audits assure manufacturers and distributors correct all the deficiencies prior to authorizing them to initiate qualification testing and/or to supply products to DOD/DSCC.

- h. Maintains QPLs, QMLs, certifications, and laboratory suitability lists to depict those manufacturers and laboratories that are capable of meeting the specified qualifications and quality and reliability requirements.
2. Reviews sections 3, 4, and 6 of commodity specifications to assure the quality and qualification provisions are adequate to assure product performance, quality, and reliability.
3. Performs engineering analysis (including physics of failure) of unsatisfactory material and related stock. Documents results in the form of a written report (and/or appropriate forms) with recommendation for disposition. Collaborates with engineering counterparts in the military departments, DOD contractors, etc., in obtaining engineering solutions to problems. Supports the DLA quality program by coordinating on testing of DSCC stock for QPL/QML products, reviewing GIDEP alerts, and recommending disposition of products to the military services, their equipment contractors, and civil agencies (e.g., NASA), and other concerned activities as appropriate. Reviews all GIDEP alerts to determine if action is necessary on QPL/QML manufacturers.
4. Provides the DSC technical representative to GIDEP and serves as the DSC contact on all GIDEP matters.
5. Serves as focal point for DSCC when resolving or interfacing with the manufacturer to determine proper action on all product problems that involve qualified products. Problems can be detected by DSCC incoming inspection program, GIDEP alerts, field reports from DOD contractors, other manufacturers, etc.
6. Acts as government witness and technical expert on the qualification program in the event of a dispute or legal action. Identifies and reports suspected cases of counterfeit or fraud to the proper legal/investigative authorities and provides engineering assistance throughout the litigation process.
7. Provides assistance to the ICP on a variety of sourcing problems. Identifies qualified sources to the ICP in order to facilitate the purchase of parts from qualified (i.e. pre-approved) and known good suppliers, thus avoiding quality problems, excessive costs and long lead times.
8. Serves as the US NQA for electronic and hardware items. Processes all requests for qualification from foreign owned manufacturers in accordance with DOD industrial base policy. Assures foreign NQAs understand the US specification and qualification requirements in order to assure all companies equally comply with the requirements.

LOGISTICS AND STANDARDIZATION SUPPORT DIVISION (DSCC-VS)

MISSION:

Performs standardization functions, interchangeability and substitutability of items in the supply system through Item Reduction Studies (IRS) while providing full coordination with all military and civilian activities. Manages the DLA portion of the Defense Standardization Program DOD-wide, pursuant to DOD Lead Standardization activities to ensure the maximum degree of standardization. Performs specification/standard reviews and coordination. Serves as the lead DLA Center for the DLA Parts Management Program and administers parts management in accordance with MIL-STD-3018. Serves as the Center focal point for the Hazardous Materials Minimization Program. Identifies and initiates actions for removal of hazardous materials requirements from specifications, standards and drawings used in the Center's procurement processes. Provides technical preservation, packaging, and packing and marking support for

DSCC-managed items. Administers the DSCC DMSMS, GEM and Advanced Microcircuit Emulation (AME) Programs.

PARTS SUPPORT AND STANDARDIZATION BRANCH (DSCC-VSC)

MISSION:

Promotes the consolidation of requirements through standardization and the minimization of hazardous materials. These efforts are focused through the four program areas of Hazardous Material Minimization, Item Reduction, Lead Standardization Activity, and Parts Management. The office works with both internal DSCC customers (supply chains, the Document Standardization Unit, Qualification Unit, etc) and external customers (Military, DLA, Federal agencies and industry) in order to effectively implement the standardization mission requirements.

FUNCTIONS:

1. Provides DSC representation on Military and contractor Parts Control Boards, Parts Advisory Groups, and Post Contract Award meetings.
2. Serves as DSC/DLA representative on high-level DOD technical committees, working groups, panels and subpanels.
3. Assists contractors in the preparation of system tailored Program Part Selection Lists (PPSLs) for specific system or program applications.
4. Updates and maintains computer formatted PPSLs for specific systems when contractually specified.
5. Develops and maintains baseline PPSLs for use in follow-on contracts when required by Military procuring activities.
6. Serves, when requested by Military activities, on source selection teams to review and evaluate potential contractors' Parts Management Programs.
7. Provides representatives both to Government and industry committees and ad hoc groups to represent and speak for HQ DLA on parts management policy, implementation, and procedures.
8. Provides DOD contractors with technical/engineering design and logistics information on parts covered by Federal, Military, and industry standardization documents that meet specific design application requirements.
9. Supplies information concerning current manufacturing techniques and procedures unique to a contract or to the type of weapon system/equipment being developed that impacts parts selection.
10. Reviews proposed statements of work and Contract Data Requirements List callouts for adequacy of parts management implementation and suggest necessary changes, as appropriate.
11. Establishes and maintains a broad engineering database, utilizing ADP techniques for parts in FSCs specified in MIL-HDBK-512 and other FSCs as may be specified in parts management agreements negotiated with the Military Services.

12. Serves as DLA focal point for systems and equipment contracts supported under DOD Parts Control Program (DOD Instruction (DODI) 5000.2, DOD Parts Control Program, and DODI 4120.25).
13. Serves as preparing activity for MIL-HDBK-454 and MIL-HDBK-512.
14. Develops and maintains Government Furnished Baselines for use as design selection starting point when required by military procuring activities.
15. Compiles data on parts management support provided to the Military Service Program Managers. In addition, develops potential cost avoidance data, which is contingent on acceptance of MPCAG recommendations by the Program Managers.
16. Serves as DLA focal point and agent functional manager of the MPCASS, which provides automation support in accordance with MIL-HDBK-965 requirements.
17. Serves as DLA contact point for coordinating parts management briefings and prepares and maintains a single directory of MPCAG points of contact for the Parts Management Program.
18. Serves as DSC contact point for DMS issues regarding the Parts Management Program.
19. Serves as DSC focal point for Single Process Initiatives concerning parts management including part selection, configuration control, and technical data packages.
20. Prepares an annual schedule of the estimated number of item standardization reviews to be performed in each FSC assigned for Integrated Materiel Management.
21. In the absence of established Interchangeability and Substitutability (I&S) criteria in an applicable Federal Item Identification Guide, establishes this criteria, with the collaboration of the Military/Civil Users, through the coordination of an Item Reduction Study.
22. Refers required cataloging actions (e.g., cancel duplicate, cancel use, etc.) detected as a result of item standardization reviews through the e-cataloging website at the Defense Logistics Information Service for their review and input.
23. Records items proposed for elimination with replacements in a proposed item reduction study listing; coordinates with the Military Services; reconciles differences; and updates the Federal Logistics Information System Total Item Record, supply files and cataloging management data with the applicable item standardization changes.
24. Prepares summaries of item reduction studies and maintains project records in accordance with DOD 4120.24-M.
25. Makes decisions regarding justification for requests to change the status of items.
26. Establishes and maintains the Item Standardization File.
27. Establishes I&S data and assigns order-of-use/jump-to subgroup codes to families established and coordinated through the Item Reduction Program.
28. Schedules and monitors needed standardization projects via input to program analysis in support of standardization.
29. Reviews military specifications, standards, or drawings and makes the appropriate comments and recommendations regarding technical content and usability of the document. Provides recommendations on, and assists in the development of cross-referenced data to be incorporated into new/revised military specifications, standards, or drawings.
30. Performs analysis and evaluation of the ISA System relating to potential or actual problem areas. Recommends appropriate changes to item reduction procedures, functions, or programs to ensure proper implementation and function of the item reduction program.
31. Recommends changes to DOD 4120.24-M for improvement of item reduction mission performance.

32. Reviews all approved and draft military specifications, standards, or drawings and take the necessary item standardization actions required to implement the engineering decisions into the Federal Supply System.
33. Reviews IRSs in non-Commodity Integrated Materiel Management FSCs.
34. Serves as focal point for item standardization request actions internally generated in FSCs where the Center is not the single submitter.
35. Identifies, defines, and reports to the Lead Standardization Activity Center standardization problems regarding Item Reduction. This includes deficient or overlapping specs or standards or other engineering documentation affecting the Center's logistic mission.
36. Provides technical personnel to participate in Military/Industry Standardization meetings.
37. Manages the DLA portion of the Defense Standardization and Specification Program DOD-wide, pursuant to DOD Lead Standardization Activity responsibilities, to ensure the maximum degree of standardization.
38. Prepares, in coordination with participating activities, program plans for assigned FSCs/Federal Supply Groups, where appropriate.
39. Provides technical personnel to participate in or to preside as the senior DOD representative at Non-Government Standards Body and military standardization meetings, including those involving predominately technical considerations, as appropriate.
40. Recommends, through the DepSO to the Office of the Secretary of Defense, changes to DOD 4120.24-M, Federal Standardization Manual, Federal Property Management Regulation 101-29, MIL-STD-961, and MIL-STD-962 for improvement of standardization mission performance.
41. Evaluates and approves/disapproves requests for standardization projects; assigns project numbers for approved projects. Ensures standardization documents developed or revised comply with the policies and procedures of the Defense Standardization Program. Suggests alternate approaches to requesters when standardization projects are disapproved.
42. Identifies, schedules, and monitors needed standardization projects related to deficient standardization documents in support of procurement, engineering, and related activities.
43. Reviews proposed specifications, standards and handbooks; prepares comments; consolidates comments from other DSC elements and submits coordinated DSC positions to preparing activities; makes post-audit reviews of specifications in areas assigned; resolves differences between Standardization Management Activities on content of standardization documents, or elevates the problems to the DepSO for appropriate action.
44. Makes recommendations for decisions on all aspects of Standardization Program planning, scheduling, and management on which agreement cannot be reached with or among the Military Services.
45. Provides assistance to preparing activities to identify standardization document custodians.
46. Identifies and prioritizes standardization opportunities that will contribute to such important DOD-wide objectives as reducing costs, improving performance, increasing sources of supply, and accelerating delivery.
47. Monitors participation in DOD/DLA Standardization Programs such as NATO standardization, International Electro-Technical Commission, and DOD Non-developmental Item Program. Provides representation to meetings involving DOD coordination in such programs upon request.
48. Identifies less hazardous or non-hazardous substitutes for the items and manufacturing processes presently required or allowed by specifications and standards.

49. Performs the review of Material Safety Data Sheets for submittal into the DOD Hazardous Material Information System.
50. Processes MDWLs/Pre-MDWLs to validate the currency and accuracy of standardization documents used in the acquisition process. Performs mass validations and mass changes to standardization documents in support of the acquisition process.
51. Provides statistical data regarding standardization support as related to ICP sales, requisitions, and stock availability.

DMSMS AND GEM PROGRAM BRANCH (DSCC-VSD)

MISSION:

Administers the Diminishing Manufacturing Sources and Material Shortages Program and serves as the Program Manager for the Generalized Emulation of Microcircuits Program. With these programs the Branch serves as the technical consultant for non-procurable items and provides an assessment of the ability to procure those items through engineering programs such as GEM and AME. The GEM and AME efforts provide an on demand microcircuit manufacturing process capability that is maintained by the Government to provide form, fit and functional replacement devices to the military services, DLA and original equipment manufacturers. The Branch also provides oversight also provides oversight in the development of the Shared Data Warehouse and the DMSMS Knowledge Sharing Portal used in the execution of DMSMS cases.

FUNCTIONS:

1. Administers the Center's DMSMS Program.
2. Initiates DMSMS Program policy.
3. Provides procedural guidance on the program for Center operational elements.
4. Centrally researches and assigns DMSMS case numbers.
5. Establishes and tracks milestones for each case.
6. Initiates or coordinates Commodity/Application Group inventory management case input.
7. Initiates or coordinates Commodity/Application Group technical case input.
8. Maintains Service/Agency DMSMS Focal Point mailing list.
9. Corresponds with focal points concerning Life-of-Type (LOT) Weapons System support.
10. Makes final decision as to method of LOT support based on service requirements.
11. Computes and initiates LOT buy actions.
12. Maintains internal tracking system and provides program reports to DOD.
13. Inputs/updates data to the GIDEP.
14. Represents DLA/DSCC on the DOD Oversight Group.
15. Represents DSCC on the DLA Working Group.
16. Performs liaison visits to customers and manufacturers.
17. Maintains master database of all National Stock Numbers in the DMSMS database.
18. Monitors DMS inventory levels and disposal projects.
19. Performs system administration duties for DLA Shared Data Warehouse.
20. Initiates Interservice Support Agreements and Memorandums of Agreement in support of specialized DMSMS requirements as appropriate.

21. Takes the lead in matters pertaining to acquisition and storage of microcircuit die material.
22. Provides DSCC/DLA point of interface with the Defense Microelectronics Agency.
23. Serves as Program Manager for GEM Program as well as the Contracting Officer's Technical Representative.
24. Serves as technical consultant for non-procurable items. Provides assessment of item procureability through programs such as GEM, Advanced Microcircuit Emulation and Virtual Parts Supply Base.
25. Performs Bill of Material assessments to eliminate circuit care assembly redesign due to obsolescence.
26. Participates in major weapons systems integrated support teams.
27. Provides oversight to develop the Share Data Warehouse and DMSMS Knowledge Sharing Portal that will assign DMSMS cases and their execution, as well as having responsibility for implementation of all relevant DMS policy.
28. GEM Program responsibilities require an on demand microcircuit manufacturing process capability be maintained by the Government to provide form, fit and functional replacement devices to the military services, ICPs, and original equipment manufacturers.

PACKAGING BRANCH (DSCC-VSP)

MISSION:

Develops military packaging and marking requirements on all DSCC managed items in accordance with DLA policies. Packaging and marking requirements ensure that all spare parts sold to our customers will arrive in a serviceable condition and ready for use regardless of destination. The DSCC Packaging Team is committed to streamlining processes, reducing administrative costs, assisting contractors and distribution depots on the road to success by providing the most economical and optimum performance packaging designs to our customers to support DOD missions.

FUNCTIONS:

1. Provides technical preservation, packaging, and packing and marking support to DSCC and the Defense Contract Management Command.
2. Determines/coordinates preservation, packaging, packing, marking, quantity unit pack and unit of issue requirements for DSCC-managed items. Resolves unit of issue/quantity unit pack conflicts as required.
3. Performs technical visits to manufacturer's plants to determine state-of-the-art technical packaging processes in order to harmonize industrial/commercial packaging capabilities with DOD packaging requirements.
4. Serves as the preservation, packaging, and packing and marking point of contact for the Small Business Office.
5. Performs Packaging System Management Visits in accordance with Defense Logistics Agency Instruction 4145.12 to all Defense Distribution Depots as necessary to resolve any problems with Center packaging procedures or policies. Also, assists the Defense Distribution Depots in proper corrective packaging procedures as requested.

6. Provides technical advice for packaging requirements within commodity specifications including recommendations for commercial item descriptions, American Society for Testing Materials, and other documents. Recommends improvements in support of the DOD Standardization Program.
7. Researches and makes determinations and recommendations for corrective actions on Supply Discrepancy Reports.
8. Participation in the DLA Packaging Board per DLAD 4145.12.
9. Monitors the Contractor Quality Performance Evaluation Program follow-up on contractor discrepancies and informs post award entity of re-packaging/remarking cost for recoupment from contractors.
10. Serves as Center focal point for Unit of Issue.

PRODUCT DATA MANAGEMENT DIVISION (DSCC-VT)

MISSION:

Administers and executes the DSCC Product Data Management Program, serving as the Center focal point for all product data entering and leaving the Defense Supply Center in support of the Land and Maritime Supply Chains. Serves as the DLA Classified Drawings resource location for the Agency. Administers responsibilities under the DSCC Contracting and Production Program to provide electronic post award support.

LAND BRANCH (DSCC-VTL)

MISSION:

Manages the various Center programs and processes to acquire and authenticate product data assets obtained from the Military Services and industry, including the establishment of technical data bidset packages for electronic accessibility by the vendor community associated with Center solicitations in support of the Land Supply Chain. Supports the Agency's classified drawing requirements and provides electronic post award support through the ECF.

FUNCTIONS:

1. Scans initial contract folder documents into the ECF and performs quality assurance review to assure successful migration of all documents into permanent storage.
2. Monitors, controls, and coordinates with support personnel and customers to maintain scan equipment in working order and ensure timeliness and accuracy of daily production.

LAND SUPPORT SECTION (DSCC-VTLA)

MISSION:

Manages the various Center programs and processes to acquire and authenticate product data assets obtained from the Military Services and industry, including the establishment of technical data bidset packages for electronic accessibility by the vendor community associated with Center solicitations. Supports the Agency's classified drawing requirements.

FUNCTIONS:

1. Acquires product data in support of Center Supply Chain mission requirements through collaboration with DOD Data Repositories and industry sources to enable electronic data exchange, receipt of electronic or hard copy drawings or automatic updates, or local credit card purchase or MIPR transaction, depending upon the data urgency, source, and availability. Uses Acquisition Streamlining and Standardization Information System (ASSIST) to complete the product technical data package.
2. Utilizes PDM (SAP) to receive, control, and process Center requests for individual drawings, complete product technical data packages, or logistics reassignment packages.
3. Reviews, monitors, and reconciles all MIPR and credit card requirements and transactions for data purchases involving data deliverables, to include tracking timeliness and acceptance of deliverables.
4. Provides on-line access to requested Logistic Reassignment files and Individual Repair Parts Ordering Data (IRPOD).
5. Receives, controls, evaluates, and processes requests for establishment or revision of product technical data bidset packages in accordance with specified data requirements under solicitation, to include verification of data availability, legibility, adequacy, accurate indexing to facilitate electronic access, and pertinent data rights and distribution restrictions.
6. Receives and evaluates alleged discrepancies/deficiencies associated with existing bidset packages, expeditiously coordinates needed resolution throughout the Center, and ensures the corrected product data bidset package is made electronically available to the vendor community.
7. Performs authentication of acquired product data assets to ensure receipts are complete, legible, reproducible, and appropriately marked with any rights legends, distribution statements, or other restrictive dissemination controls in order to determine and assign applicable codes.
8. Interprets, evaluates, classifies, and appropriately indexes engineering drawings and other product data assets to facilitate permanent storage in the Technical Data Repository and allow on-line viewing, off-line reproduction, and web access for all data users, including the vendor community.
9. Administers the Limited Rights and Distribution Statement Challenge Programs to ascertain the government's rights and responsibilities regarding the use and distribution of product data assets containing restrictive legends and markings. Provides controlled access to cFolders for data distribution.
10. Receives, processes, controls, and distributes product data in response to contractor requests for unrestricted, restricted, and rights-guarded Product Data Bidset Packages and ensures all distribution complies with applicable laws and regulations.
11. Operates, maintains, controls, and provides required peripheral equipment and off-line reproduction of the Center's product data assets to include Electronic Commerce/Electronic Data Interchange (EC/EDI) and CD ROM services.

12. Monitors, controls, maintains, stores, and safeguards the storage, reproduction, and distribution of Classified, Confidential, and Secret product data for the Agency.
13. Initiates Engineering Support Requests (DLA Forms 339) to the appropriate Engineering Support Activity for product data information in support of the Center Supply Chain mission.

LAND DETACHMENTS SUPPORT SECTION (DSCC-VTLB)

MISSION:

Manages the various Center programs and processes to acquire and authenticate product data assets obtained from the Military Services and industry, including the establishment of technical data bidset packages for electronic accessibility by the vendor community associated with Center solicitations in support of the Land Supply Chain.

FUNCTIONS:

1. Acquires product data in support of Center Supply Chain mission requirements through collaboration with DOD Data Repositories and industry sources to enable electronic data exchange, receipt of electronic or hard copy drawings or automatic updates, or local credit card purchase or MIPR transaction, depending upon the data urgency, source, and availability. Uses ASSIST to complete the product technical data package.
2. Utilizes PDM (SAP) to receive, control, and process Center requests for individual drawings, complete product technical data packages, or logistics reassignment packages.
3. Reviews, monitors, and reconciles all MIPR and credit card requirements and transactions for data purchases involving data deliverables, to include tracking timeliness and acceptance of deliverables.
4. Provides on-line access to requested Logistic Reassignment files and IRPODs.
5. Receives, controls, evaluates, and processes requests for establishment or revision of product technical data bidset packages in accordance with specified data requirements under solicitation, to include verification of data availability, legibility, adequacy, accurate indexing to facilitate electronic access, and pertinent data rights and distribution restrictions.
6. Receives and evaluates alleged discrepancies/deficiencies associated with existing bidset packages, expeditiously coordinates needed resolution throughout the Center, and ensures the corrected product data bidset package is made electronically available to the vendor community.
7. Performs authentication of acquired product data assets to ensure receipts are complete, legible, reproducible, and appropriately marked with any rights legends, distribution statements, or other restrictive dissemination controls in order to determine and assign applicable codes.
8. Interprets, evaluates, classifies, and appropriately indexes engineering drawings and other product data assets to facilitate permanent storage in the Technical Data Repository and allow on-line viewing, off-line reproduction, and web access for all data users, including the vendor community.

9. Receives, processes, controls, and distributes product data in response to contractor requests for unrestricted, restricted, and rights-guarded Product Data Bidset Packages and ensures all distribution complies with applicable laws and regulations.
10. Operates, maintains, controls, and provides required peripheral equipment and off-line reproduction of the Center's product data assets to include EC/EDI and CD ROM services.
11. Initiates Engineering Support Requests (DLA Forms 339) to the appropriate Engineering Support Activity for product data information in support of the Center Supply Chain mission.

MARITIME BRANCH (DSCC-VTM)

MISSION:

Manages the various Center programs and processes to acquire and authenticate product data assets obtained from the Military Services and industry, including the establishment of technical data bidset packages for electronic accessibility by the vendor community associated with Center solicitations in support of the Maritime Supply Chain.

MARITIME SUPPORT SECTION (DSCC-VTMA)

MISSION:

Manages the various Center programs and processes to acquire and authenticate product data assets obtained from the Military Services and industry, including the establishment of technical data bidset packages for electronic accessibility by the vendor community associated with Center solicitations in support of the Maritime Supply Chain.

FUNCTIONS:

1. Acquires product data in support of Center Supply Chain mission requirements through collaboration with DOD Data Repositories and industry sources to enable electronic data exchange, receipt of electronic or hard copy drawings or automatic updates, or local credit card purchase or MIPR transaction, depending upon the data urgency, source, and availability. Uses ASSIST to complete the product technical data package.
2. Utilizes PDM (SAP) to receive, control, and process Center requests for individual drawings, complete product technical data packages, or logistics reassignment packages.
3. Reviews, monitors, and reconciles all MIPR and credit card requirements and transactions for data purchases involving data deliverables, to include tracking timeliness and acceptance of deliverables.
4. Provides on-line access to requested Logistic Reassignment files and IRPODs.
5. Receives, controls, evaluates, and processes requests for establishment or revision of product technical data bidset packages in accordance with specified data requirements under solicitation, to include verification of data availability, legibility, adequacy, accurate indexing to facilitate electronic access, and pertinent data rights and distribution restrictions.
6. Receives and evaluates alleged discrepancies/deficiencies associated with existing bidset packages, expeditiously coordinates needed resolution throughout the Center, and ensures the

corrected product data bidset package is made electronically available to the vendor community.

7. Performs authentication of acquired product data assets to ensure receipts are complete, legible, reproducible, and appropriately marked with any rights legends, distribution statements, or other restrictive dissemination controls in order to determine and assign applicable codes.
8. Interprets, evaluates, classifies, and appropriately indexes engineering drawings and other product data assets to facilitate permanent storage in the Technical Data Repository and allow on-line viewing, off-line reproduction, and web access for all data users, including the vendor community.
9. Receives, processes, controls, and distributes product data in response to contractor requests for unrestricted, restricted, and rights-guarded Product Data Bidset Packages and ensures all distribution complies with applicable laws and regulations.
10. Operates, maintains, controls, and provides required peripheral equipment and off-line reproduction of the Center's product data assets to include EC/EDI and CD ROM services.
11. Initiates Engineering Support Requests (DLA Forms 339) to the appropriate Engineering Support Activity for product data information in support of the Center Supply Chain mission.

MARITIME DETACHMENTS SUPPORT SECTION (DSCC-VTMB)

MISSION:

Manages the various Center programs and processes to acquire and authenticate product data assets obtained from the Military Services and industry, including the establishment of technical data bidset packages for electronic accessibility by the vendor community associated with Center solicitations in support of the Maritime Supply Chain.

FUNCTIONS:

1. Acquires product data in support of Center Supply Chain mission requirements through collaboration with DOD Data Repositories and industry sources to enable electronic data exchange, receipt of electronic or hard copy drawings or automatic updates, or local credit card purchase or MIPR transaction, depending upon the data urgency, source, and availability. Uses ASSIST to complete the product technical data package.
2. Utilizes PDM (SAP) to receive, control, and process Center requests for individual drawings, complete product technical data packages, or logistics reassignment packages.
3. Reviews, monitors, and reconciles all MIPR and credit card requirements and transactions for data purchases involving data deliverables, to include tracking timeliness and acceptance of deliverables.
4. Provides on-line access to requested Logistic Reassignment files and IRPODs.
5. Receives, controls, evaluates, and processes requests for establishment or revision of product technical data bidset packages in accordance with specified data requirements under solicitation, to include verification of data availability, legibility, adequacy, accurate indexing to facilitate electronic access, and pertinent data rights and distribution restrictions.
6. Receives and evaluates alleged discrepancies/deficiencies associated with existing bidset packages, expeditiously coordinates needed resolution throughout the Center, and ensures the

corrected product data bidset package is made electronically available to the vendor community.

7. Performs authentication of acquired product data assets to ensure receipts are complete, legible, reproducible, and appropriately marked with any rights legends, distribution statements, or other restrictive dissemination controls in order to determine and assign applicable codes.
8. Interprets, evaluates, classifies, and appropriately indexes engineering drawings and other product data assets to facilitate permanent storage in the Technical Data Repository and allow on-line viewing, off-line reproduction, and web access for all data users, including the vendor community.
9. Receives, processes, controls, and distributes product data in response to contractor requests for unrestricted, restricted, and rights-guarded Product Data Bidset Packages and ensures all distribution complies with applicable laws and regulations.
10. Operates, maintains, controls, and provides required peripheral equipment and off-line reproduction of the Center's product data assets to include EC/EDI and CD ROM services.
11. Initiates Engineering Support Requests (DLA Forms 339) to the appropriate Engineering Support Activity for product data information in support of the Center Supply Chain mission.